

#### One Education Ltd

### **Job Description**

## **Trainee Educational Psychologist**

Soulbury Trainee EP Scale 2 - 3 (£29872- £31770)

The post holder reports to the Principal, Senior and Area Lead Educational Psychologists.

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# Main purpose of the post

 To provide a high quality and effective Educational Psychology Service within a traded service to Manchester schools and other service users. All work to be carried out under the supervision of an experienced HCPC registered educational psychologist.

 To contribute to the development, research and evaluation programme of One Education Educational Psychology Service.

# Main duties and responsibilities – to be delivered with oversight and supervision from Line Manager and Supervisors

- 1. To develop and deliver a quality and highly regarded educational psychology service to a range of customers through, as appropriate:
  - Provision of consultation and advice:
  - · Application of solution-orientated approaches;
  - Multi-disciplinary liaison and collaboration;
  - Direct casework including psychological assessment and intervention;
  - Action-based research, as appropriate;
  - Professional development and training;
  - Contributions to policy and planning.
- 2. To deliver a range of services and/or advice within agreed service agreements or statutory timescales, maintaining professional standards
- 3. To undertake casework including psychological assessments and interventions within agreed professional frameworks, presenting all facts and assessment conclusions in clear and concise way and ensuring that all reports are fit for purpose
- 4. To maintain appropriate detailed and accurate records of all work undertaken in relation to assessments and ensure confidentiality
- 5. Working collaboratively with other members of the Educational Psychology team as required.



### Putting children first

- To plan and/or deliver courses that teach skills and techniques that enable services, schools or parents to support children and young people with a range of special and additional needs.
- 7. Use supervision and line management to develop skills and secure competencies in line with the Standards of Proficiency (SOPS).
- 8. Work towards increased autonomy as a TEP, including becoming the link educational psychologist to a number of settings.
- 9. Participating in supervision, induction, personal performance and development processes using the university SOPS and monitoring processes, and any other monitoring identified through the supervision process.
- 10. Ensure that all the University requirements for completion of the Doctorate in Educational Psychology are met.
- 11. Ensure that all work is undertaken in a safe and responsible manner, in accordance with any established safe systems of work and One Education policies, practices and procedures. This includes following all safeguarding procedures to ensure children and vulnerable adults are safeguarded.
- 12. To act in accordance with the Code of Ethics and Conduct of the British Psychological Society

Where the postholder is disabled, every effort will be made to fully supply all the necessary aids and adaptations or equipment to allow them to successfully carry out the full duties of the job. If, however, a certain task proves to be unachievable, job redesign will be fully considered.



#### One Education Ltd

# **Person Specification**

# **Educational Psychologists**

For this	iob we are	lookina for:		

#### **Qualifications and Status**

- 1. Candidates will be currently undertaking, and prior to taking up this post, must successfully complete year one of their Doctoral training in Educational Psychology.
- 2. Qualifications that satisfy the British Psychological Society requirements for graduate basis for registration.
- 3. 'Enhanced' level disclosure from the Disclosure and Barring Service showing satisfactory conduct for direct work with children and adults.

# Knowledge, Skills and Understanding

- 4. Demonstrates genuine desire to work in the Manchester City Council area
- 5. Understanding of theories in Psychology that apply to Educational Psychology.
- 6. Reflect on the effects of educational philosophies and practices upon children's learning.
- 7. Reflect on the effects of societal, cultural and familial factors on children's learning and development.
- 8. Knowledge of child protection and safeguarding procedures and how these relate to the EP role.
- 9. Recognise the impact of culture, equality and diversity on practice and practise in a non-discriminatory and inclusive manner.
- 10. Ability to communicate effectively in person and in writing and provide evidence of good oral and written English Language skills (at or above IELTS-7). Must include the ability to write reports and draft documents in a logical and accurate manner
- 11. Ability to work collaboratively with other adults, including parents, young people, teaching staff and other professionals.
- 12. Can plan, prioritise and manage workload from a variety of sources while maintaining a high standard of quality and working under time constraints



- 13. Ability to plan, implement and evaluate a research project and critically evaluate the research of others.
- 14. To be able to assimilate information in order to formulate, problem solve and plan.
- 15. Ability to make use of supervision and line management.

### **Experience**

- 16. Experience of casework with children and/or families completed in the first year of training as a trainee educational psychologist.
- 17. Evidence of reflection on the planning and evaluation of direct educational psychology work with children and/or young adults in the 0-25 age range.

# Other requirements

- 18. Commit to complete the three-year programme of educational psychology training.
- 19. Willingness to comply with all One Education policies.
- 20. Good Information and Communication Technology skills.
- 21. Hold a full and valid driving licence and access to a car for work.
- 22. Willingness to disclose barring from practice by a professional body.
- 23. Willingness to disclose any health issues which may affect mental or physical capacity to carry out the work.
- 24. Willingness to seek employment as an Educational Psychologist for at least 2 years after qualifying.