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GOVERNOR TRAINING PROGRAMME

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FOREWORD

One Education Governor Support recognises the importance of high-quality training to help governors and trustees keep up with current standards and meet the changing demands of the educational landscape.

Our experts have developed a programme of training, networks and CPD to support strong and effective governance. This brochure contains all the details of training on offer and the timetable for the current academic year.

These sessions will provide greater insight into the key functions of governing boards, governors' roles and responsibilities, plus emerging topics and trends. All training is linked to the expectations set out by the latest guidance and legislation.

The programme is delivered virtually, with plenty of opportunities for interaction. On completion, attendees will receive training certificates that can be used to evidence governor self-development.



Rob Merino
HEAD OF GOVERNANCE AND COMPLIANCE
 One Education

Book Your place

Governors will need to register in advance for each session. To book your place, please get in touch.

Email: events@oneeducation.co.uk

Telephone: 0161 276 0160

If you are unable to attend, most sessions will be recorded and available to view online. Links can be accessed by contacting the email and/or telephone number above.

Certification

Attendees will receive training certificates, which can be used to evidence governor self-development

Cost

The training programme is free for all One Governor and training subscribers. Alternatively, you can purchase individual sessions for a more personalised learning experience. Prices are listed on our website.

MEET YOUR COURSE LEADERS

One Education has a team of highly qualified and experienced professionals, brought together by our shared passion for putting children first. The scope of governance responsibilities is broad and so drawing on a wide range of specialisms, our experts will equip you with the knowledge and skills you need to excel in governance and make a meaningful impact in your role.

ROB MERINO HEAD OF GOVERNANCE AND COMPLIANCE

Before joining One Education, Rob had an extensive career in local authority service management and delivery, followed by a number of years as a programme and change management professional. He has been Head of Governor and Compliance since 2013, providing advice, guidance, and support to headteachers and chairs across the region. He has also managed the successful delivery of a new free school through application and pre-opening stages and provides advice and guidance on academisation.

MARY ARNOLD SCHOOL IMPROVEMENT CONSULTANT

Mary is a former school leader, Ofsted inspector, and school effectiveness officer for Manchester. Mary now works as an independent consultant across the North West and further afield. She has been a Quality Assurance Professional for several years and has been commissioned as an external adviser for HTPM in over 30 schools. Mary is also the KS2 Writing Moderation Manager for Manchester. She has extensive experience of governance and has been the Chair of governing boards and Interim Executive Boards of failing schools. She currently serves as Chair of the Standards Committee for a federation of two schools in inner-city Manchester.

RUTH DOLAN GOVERNANCE DEVELOPMENT CONSULTANT

Ruth is a longstanding Chair of governors at a number of schools, who has also been commissioned by the DfE and local authorities to support the Interim Executive Boards of failing schools. She works with trusts to review and develop bespoke governance arrangements. Previously a DfE National Leader of Governance, Ruth is a Training and Development Associate with One Education.

JESS LANE HEAD OF PUPIL ATTENDANCE AND SAFEGUARDING

Jess leads the team of Pupil Attendance and Safeguarding advisers, ensuring they deliver the best service to schools, local authorities and multi-academy trusts, putting the best outcomes for children at the centre of their approach. Jess has experience working in both the public and private sector to improve safeguarding outcomes and attendance of children and young people, with many years' experience as a Designated Safeguarding Lead and Education Welfare & Safeguarding adviser.

JADE WALWYN HR MANAGER

Jade is a HR Manager at One Education. She has a Masters in Human Resource Management and is a qualified CIPD member. Jade has extensive experience in supporting school leaders with complex employee relation matters including restructures, disciplinary and grievance matters. Jade specialises in Leadership Pay and Teachers Pay and Condition. She also leads on our bespoke Action for Wellbeing Support Package and Excellence for Wellbeing Award scheme.

MARK SEDDON DIRECTOR OF BUSINESS DEVELOPMENT & IT

Mark has over 20 years' experience in ICT and over 10 years in Programme Management across areas such as Health, Energy, Government and Education. He previously worked delivering whole school ICT under the Building Schools For the Future scheme. Mark is focused on delivering ICT services that are education and pupil outcome centred. He joined One Education in 2012.

PETRA PRATT HEAD OF SCHOOL FINANCE

Petra has many years' experience and extensive knowledge of all aspects of education finance and consultancy in primary, secondary, special, academies and independent schools. She holds a Certificate in School Business Management, Certificate in Finance Reporting for Academies, and has expert knowledge of FMS6, SIMS, and Access Education software packages.

AUTUMN TERM 2024

GOV 01

Are you ready for Autumn term?

The termly briefing is for all governors and trustees preparing for governance this term, but will be especially useful to Chairs of Governors and Chairs of Committees. Explore the latest developments in governance, best practice and policy information from the DfE, plus the focus for governor challenge and support in the autumn term.

Course Leaders: Mary Arnold & Rob Merino

Date: 12 September 2024

Time: 6.00 - 8.00 pm

GOV 02

Pupil Attendance

Pupil attendance continues to be a national and local priority for schools and trusts. This session offers practical guidance on how governors can consider the context of their school to understand school data and the questions that they should ask of school leaders.

Course Leader: Jess Lane

Date: 19 September 2024

Time: 6.00 - 7.00 pm



GOV 03

New DfE Academy Trust Governance Guide

Discover everything you need to know about the new Governance Guide, aligning effective governance to focus on the five pillars of quality for academy trusts, and how this fits with the ESFA Academy Trust Handbook - with lots of opportunities for questions and discussion on what this means in practice.

Course Leaders: Ruth Dolan & Rob Merino

Date: 25 September 2024

Time: 6.00 - 7.00 pm

GOV 04

Preparing for Performance Management and Pay Committees

This briefing will update governors on their role and responsibilities relating to staff appraisal and headteacher performance management. Explore the different standards and processes which are used to hold teachers and school leaders to account.

Course Leader: Mary Arnold

Date: 1 October 2024

Time: 6.00 - 7.30 pm

GOV 05

Induction Part 1 - Academy Governance

Explore the key information and frameworks set out in the new DfE Academy Trust Governance Guide and the Academy Trust Handbook to help you to understand your key roles and responsibilities as you begin your journey as a trustee or local academy governor. This session is part of a wider training programme, which includes a mix of individual off-line learning challenges and two interactive online sessions.

Course Leaders: Ruth Dolan & Rob Merino

Date: 8 October 2024

Time: 6.00 - 8.30 pm

GOV 06

Induction Part 1 - Maintained School Governance

Explore the key information and frameworks set out in the new **DfE Maintained School Governance Guide** to help you to understand your key roles and responsibilities as you begin your journey as school governor. This session is part of a wider training programme, which includes a mix of individual off-line learning challenges and two interactive online sessions.

Course Leaders: Ruth Dolan & Rob Merino

Date: 9 October 2024

Time: 6.00 - 8.30 pm

GOV 07

Induction Part 2 - Becoming an Effective Governor

Part 2 of the induction programme builds upon prior learning to help you put knowledge into practice on your journey towards effective governance. Discover guidance and top-tips to help you prepare for meetings, participate in governor visits, take on a Link Governor Role, and more. Plus, we will signpost to a range of sources for ongoing support. Ideal for new governors and experienced governors for a refresher.

Course Leaders: Ruth Dolan & Rob Merino

Date: 16 October 2024

Time: 6.00 - 8.30 pm

GOV 09

The Importance of Safeguarding and How to Manage It

This session will equip you with the knowledge to support your school in fulfilling its safeguarding responsibilities, ensuring you have an oversight of key legislation and guidance including the latest Keeping Children Safe in Education. Develop your understanding of safeguarding; the role of the Designated Safeguarding Lead; issues your school may be dealing with; and how to hold the school to account.

Course Leader: Jess Lane

Date: 11 November 2024

Time: 6.00 - 7.00 pm

GOV 08

Cybersecurity for Governors

Latest governance guidance emphasises the importance for at least one governor on your board to be trained in cybersecurity. This briefing will raise awareness of the challenges faced by schools and the steps that need to be taken to improve cybersecurity.

Course Leader: Mark Seddon

Date: 6 November 2024

Time: 6.00 - 7.00 pm

GOV 10

Understanding Your Data to Monitor Performance – Primary Schools

This training will give an insight into how primary school governors can use external and internal data to review pupil and school performance. Develop the understanding and skills to review and challenge data, set targets, and offer support and challenge to school leaders in order to maximise pupil progress.

Course Leader: Mary Arnold

Date: 18 November 2024

Time: 6.00 - 7.30 pm

GOV 11

New DfE Maintained Schools Governance Guide

The DfE Maintained schools governance guide has replaced the Governance Handbook. This session will look at the impact and implications for governors with lessons learnt to date. This session will include many opportunities for questions and discussion.

Course Leader: Rob Merino

Date: 27 November 2024

Time: 6.00 - 7.00 pm

GOV 13

Is Your School Meeting The Needs of SEND Pupils?

How can governors effectively ensure that the needs of SEND pupils are being met? What does high quality education for SEND children look like? This briefing will share practical guidance and best practice to help you to deliver effective oversight of the quality of education for vulnerable children.

Course Leader: Ruth Dolan

Date: 10 December 2024

Time: 6.00 - 7.00 pm

GOV 12

Being an Effective Link Governor

Effective Link Governors develop a detailed understanding of their area of focus. This briefing will signpost sources of information, guidance and advice to support your development in a Link Governor role and provides opportunity for questions and discussions. Coverage includes:

- The importance of a clear role description
- Developing relationships with the school Link leader
- Planning Link Governor activities from use of independent data to understanding school systems through desktop reviews, meetings, and governor visits
- Reporting back to the board.

Course Leader: Ruth Dolan

Date: 2 December 2024

Time: 6.00 - 7.00 pm



SPRING TERM 2025

GOV 14

Are You Ready for the Spring Term?

The termly briefing is for all governors and trustees preparing for governance this term, but will be especially useful to Chairs of Governors and Chairs of Committees. Explore the latest developments in governance, best practice and policy information from the DfE, plus the focus for governor challenge and support in the spring term.

Course Leaders: Mary Arnold & Rob Merino

Date: 15 January 2025

Time: 6.00 - 8.00 pm

GOV 15

School Finance

One of the core functions for a Governing Body is ensuring the sound, proper, and effective use of the school's financial resources. This training provides an introduction to maintained school funding, formula funding, and the finance governors' role in the budget planning process and financial management of schools.

Course Leaders: Petra Pratt & Rob Merino

Date: 20 January 2025

Time: 6.00 - 7.00 pm



GOV 16

Induction Part 1 - Academy Governance

Explore the key information and frameworks set out in the new DfE Academy Trust Governance Guide and the Academy Trust Handbook to help you to understand your key roles and responsibilities as you begin your journey as a trustee or local academy governor. This session is part of a wider training programme, which includes a mix of individual off-line learning challenges and two interactive online sessions.

Course Leaders: Ruth Dolan & Rob Merino

Date: 28 January 2025

Time: 6.00 - 8.30 pm

GOV 18

Induction Part 2 - Becoming an Effective Governor

Part 2 of the induction programme builds upon prior learning to help you put knowledge into practice on your journey towards effective governance. Discover guidance and top-tips to help you prepare for meetings, participate in governor visits, take on a Link Governor Role, and more. Plus, we will signpost to a range of sources for ongoing support. Ideal for new governors and experienced governors for a refresher.

Course Leaders: Ruth Dolan & Rob Merino

Date: 4 February 2025

Time: 6.00 - 8.30 pm

GOV 17

Induction Part 1 - Maintained School Governance

Explore the key information and frameworks set out in the new **DfE Maintained School Governance Guide** to help you to understand your key roles and responsibilities as you begin your journey as school governor. This session is part of a wider training programme, which includes a mix of individual off-line learning challenges and two interactive online sessions.

Course Leaders: Ruth Dolan & Rob Merino

Date: 29 January 2025

Time: 6.00 - 8.30 pm

GOV 19

Mental Health in the Workplace

Learn how to cultivate a positive culture within the school workplace. This training will develop your knowledge and understanding of how to monitor 'hidden' signs and symptoms of mental health as a school governor.

Course Leader: Jade Walwyn

Date: 12 February 2025

Time: 6.00 - 7.00 pm

GOV 20

Managing Behaviour and Pupil Exclusions

Governors and trustees play a key role in establishing policy and monitoring the impact of school systems and processes to support good behaviour and have specific responsibilities in reviewing pupil exclusions. This session will use DfE Guidance to increase your understanding of the legal context and expectations, alongside practical insights on being an effective governor panel member.

Course Leader: Ruth Dolan
Date: 27 February 2025
Time: 6.00 - 7.30 pm

GOV 22

Academy Finance

One of the core functions for a board is ensuring the sound, proper and effective use of the academy's financial resources. This training provides an introduction to academy funding, formula funding, and the finance trustees' and governors' role in the financial management of academies.

Course Leader: Rob Merino
Date: 12 March 2025
Time: 6.00 - 7.00 pm

GOV 21

Governor Visits to Monitor and Promote School Improvement

Governor visits give you the unique opportunity to experience school life through your own eyes and ears – ensuring 'good knowledge of your school'. This training will share tips on:

- Preparing for and participating in an effective visit
- What to do (and what not to do!) during your time at the school
- How to report back to your board.

Course Leader: Ruth Dolan
Date: 3 March 2025
Time: 6.00 - 7.30 pm



GOV 23

Relationships with Parents, Staff and Other Stakeholders

What does 'stakeholder engagement' for schools/trusts and governance boards look like? Learn how to meet DfE expectations by listening and responding to stakeholder voice with practical tips, techniques and tools - from surveys to talking walls.

Course Leader: Ruth Dolan

Date: 18 March 2025

Time: 6.00 - 7.00 pm

GOV 24

Are You Ready for Ofsted?

With an expectation that all schools will be inspected by 2025, this training considers how governors can prepare for inspections and the questions they may be asked. This briefing will also provide updates on any recent changes regarding Ofsted inspections and what these might mean for governors.

Course Leader: Mary Arnold

Date: 25 March 2025

Time: 6.00 - 7.30 pm



SUMMER TERM 2025

GOV 25

Are You Ready for the Summer Term?

The termly briefing is for all governors and trustees preparing for governance this term, but will be especially useful to Chairs of Governors and Chairs of Committees. Explore the latest developments in governance, best practice and policy information from the DfE, plus the focus for governor challenge and support in the summer term. This session will also include practical ways to assess the effectiveness of your governance.

Course Leaders: Mary Arnold & Rob Merino

Date: 29 April 2025

Time: 6.00 - 8.00 pm

GOV 26

Induction Part 1 - Academy Governance

Explore the key information and frameworks set out in the new **DfE Academy Trust Governance Guide** and the Academy Trust Handbook to help you to understand your key roles and responsibilities as you begin your journey as a trustee or local academy governor. This session is part of a wider training programme, which includes a mix of individual off-line learning challenges and two interactive online sessions.

Course Leaders: Ruth Dolan & Rob Merino

Date: 14 May 2025

Time: 6.00 - 8.30 pm



GOV 27

Induction Part 1 - Maintained School Governance

Explore the key information and frameworks set out in the new DfE Maintained School Governance Guide to help you to understand your key roles and responsibilities as you begin your journey as school governor. This session is part of a wider training programme, which includes a mix of individual off-line learning challenges and two interactive online sessions.

Course Leaders: Ruth Dolan & Rob Merino
Date: 15 May 2025
Time: 6.00 - 8.30 pm

GOV 29

Is Your School Doing Enough for 'Disadvantaged Pupils'?

There is no single definition of 'disadvantage.' This session will raise awareness of the many definitions associated with 'vulnerable children' and how governance can ensure their needs are being met by setting strategic targets and delivering effective oversight. With opportunities for discussion and a comprehensive post-session handout. This complements the GOV 13 session, focusing on SEND.

Course Leader: Ruth Dolan
Date: 18 June 2025
Time: 6.00 - 7.00 pm

GOV 28

Induction Part 2 - Becoming an Effective Governor

Part 2 of the induction programme builds upon prior learning to help you put knowledge into practice on your journey towards effective governance. Discover guidance and top-tips to help you prepare for meetings, participate in governor visits, take on a Link Governor Role, and more. Plus, we will signpost to a range of sources for ongoing support. Ideal for new governors and experienced governors for a refresher.

Course Leaders: Ruth Dolan & Rob Merino
Date: 22 May 2025
Time: 6.00 - 8.30 pm



GOV 30

What Risks Do Governors Need to Manage?

There is undoubtedly an increased focus on 'risk' from both the DfE and ESFA, and the expectation for monitoring of Risk Registers is presenting a challenge for many of us. Governance has always focussed on identifying and ensuring appropriate responses to risks and challenges. This briefing and QA session will demystify governance roles and responsibilities relative to risk. Designed for maintained school governors, trustees, and local governors from academies.

Course Leader: Ruth Dolan

Date: 26 June 2025

Time: 6.00 - 7.00 pm

GOV 31

Strategic Planning – Your role in establishing a strategic trust/school plan

Governors are responsible for setting the vision and strategic direction for their trust / school. The DfE recommends a regular review of strategic plans and this session will look at all the elements required in a framework to help you understand and produce an effective plan.

Course Leader: Ruth Dolan

Date: 1 July 2025

Time: 6.00 - 7.30 pm



