

One Education Music

Terms of enrolment

The information that we collect on the enrolment forms is stored and processed in accordance with the Data Protection Act 2018.

Music Centre Safeguarding / Code of Conduct

1	All members are required to register with One Education. Members fill in an enrolment form and pay membership fees / tuition costs. Parents/Carers must provide contact details for use in an emergency. Members will be contacted by phone or email for emergency purposes, payment requests and for Centre updates.
2	Members must sign in and out of the centre. Adults remaining on the premises need to sign in and out. The Music Centre does not take responsibility for students until they have signed in at the centre.
3	Young children should be delivered to and collected from the reception / sign in area. If you wish to allow your child to make their own way to/from the centre please notify your centre leader.
4	Members should behave in a sensible and safe manner whilst waiting for a session. Each centre has a designated waiting area where you are welcome to wait, work or read quietly. You may only eat and drink in this area. There is no formal staff supervision and children aged 7 and under must be with an adult in this area. Students are not allowed to play in the school grounds or around the centre.
5	Please respect the Music Centre environment and property. Please keep rooms tidy and litter free and do not enter rooms that are not being used for centre purposes. Please look after musical instruments and equipment.
6	Please treat other centre members, staff and parents with respect.

It should be understood that failure to comply with these regulations could result in exclusion from centre activities.

Photos / Video Permission

One Education / Manchester Music Hub occasionally uses photographs / video clips of music centre groups and performances for displays, general publicity and on the website.

In order to comply with the Data Protection Act 2018 we now ask for photo permission on the enrolment form. You can withdraw this consent at any time.