Autumn Census 2021 Queries and Error

| QUERY/ERROR | DISCRIPTION | RESOLUTION |
|--------------------------|--|--|
| 2588 Q | This query are triggered where a fixed term exclusion includes a holiday period | The DfE have confirmed that they will accept a note to this effect on COLLECT. |
| 2500,2510 and 2575 Q | Are being triggered where a pupil has nothing but X, Y and Z codes for either or both of the summer half terms | Schools with this issue will need to apply patch 26794 to remove the errors |
| Summary Report -Table 15 | Reason O code is being counted as O and N code | The DfE has designed table 15 to summaries the attendance data in the XML return file, but schools should note the following when making use of this table. 1. The totals for code O (Unauthorised absence as pupil-missed sessions for an unauthorised absence not covered by any other code/description) are correct. 2. The totals for code N (Unauthorised absence as pupil missed sessions for a reason that has not yet been provided) are likely to be incorrect, as they are actually a repeat of the totals for code O 3. The overall totals for attendance sessions are likely to be incorrect as they include for total for code N which is likely to be incorrect. 4. The table cannot be used |

| | | for code N or the overall totals. 5. The DfE will not be providing an update of their summary report file for school MIS, but will be updating the equivalent table provided by COLLECT following upload of a school's XML return file. These mistakes in the DfE coding of their attendance summary report have no impact on the SIMS detail reports for attendance, |
|--------|---|---|
| | | which continue to report exactly what is found in the XML return file. |
| 4007 Q | triggered where no records are being identified as in receipt of school led tutoring in Tools > Statutory Return Tools > Update Funding and Monitoring | If a pupil has not received or is not in receipt of school- led tutoring since the beginning of the autumn 2021 term, the fields must be left 'blank' on the census return. If the census shows this field as blank for all pupils, this will trigger 4007q which will be accepted by the Department if a 'confirmation' notepad entry has been provided on COLLECT |
| 2485 Q | Pupil attendance indicates they are excluded but no exclusion is recorded | The DfE has not found any issue with their coding of validation query 2485Q, so please contact the help desk if you cannot account for it being triggered. |
| 2458 Q | Pupil attendance indicates they are excluded but no exclusion is recorded | The DfE has not found any issue with their coding of validation query 2485Q, so please contact the help desk if you cannot account for it being triggered. |

| 2588 Q | Pupil attendance for second | The DfE have acknowledged |
|--------|-----------------------------|-------------------------------|
| | half of summer term | that validation query 2588Q |
| | indicates they are | is being triggered where a |
| | suspended or permanently | suspension (fixed term |
| | excluded but no suspension | exclusion) includes a holiday |
| | or permanent exclusion is | period. The DfE will accept |
| | recorded | an appropriate note on |
| | | COLLECT. |